Data Analyst – Part-Time/Temporary, Spring 2017

Research & Policy Department

We Are:

The American Immigration Council is dedicated to promoting laws, policies, and attitudes that honor our proud history as a nation of immigrants. Through research and policy analysis, litigation and communications, and international exchange, the Council seeks to shape a twenty-first century vision of the American immigrant experience.

The Council's policy team promotes the development of fair and rational immigration policies that reflect fundamental American values. Through research and analysis, the Council educates the public on the important and enduring contributions that immigrants make to America.

Your Role:

The Council is seeking a part-time/temporary data analyst with strong quantitative skills to contribute to ongoing statistical analysis projects. The data analyst will work with policy and research staff to collect and manipulate data from the American Community Survey, as well as statistics from a variety of other sources, to include in a series of publications.

The data analyst will work part-time on a temporary basis as an independent contractor (at least 10 hours per week for approximately 12 weeks). The position is paid at an hourly rate. Work may be done remotely following training and project planning onsite.

Education and Experience:

- Bachelor's degree required; 1-2 years of professional research experience or graduate students pursing a degree in the social sciences (e.g., sociology, demography, public policy, or related field).
- Demonstrated experience working with federal survey data, including the Census Bureau's American Community Survey required.
- Experience with quantitative (statistical) analyses and related software (preferably SPSS) required.
- Excellent attention to detail and strong writing, organizational, and communication skills required.
- Ability to work independently, quickly, and accurately a must.
- Understanding of immigration issues strongly desired.

To Apply:

To apply, please send your resume, cover letter, and references in an email with the subject line
"Data Analyst 2017 – [Your Name]" to:

Tory Johnson, Policy Assistant
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