**JOB ANNOUNCEMENT**

**Hourly Research Assistant Position (Bilingual Chinese and English) for a Research Project *Decision Support Navigation* *Trial to Increase Colorectal Cancer Screening***

Dr. Sunmin Lee, Professor in Epidemiology, is looking for highly motivated and detail-oriented team player who can join our team to conduct an NIH-funded R01 study. We are conducting Randomized Controlled Trial to increase colorectal cancer screening among Chinese- and Korean Americans residing in Washington DC metropolitan area. The study uses shared decision making approach to work with primary care physicians.

**Job Summary**

Under direct supervision of principal investigator (Dr. Lee) and project manager, the research assistant will assist with Chinese and Korean American colorectal cancer (CRC) prevention research project. The research assistant will involve the full range of the CRC prevention research project, including educational and study material development and data collection at community setting. The training relevant to the research project will be provided to the research assistant at the beginning of the research project. The research assistant will work up to 20 hours per week (this can be arranged based on availability). The research assistant will be paid hourly based on the Department of Epidemiology standard hourly rates for educational background and student status. This position does not provide the tuition remission.

**Duties and Responsibilities**

The research assistant will be responsible for

* Attending weekly team meetings on campus
* Engaging with research participants through surveys, interviews, interventions and follow-up
* Conducting data entry, coding, analysis, and management
* Providing administrative assistance (i.e. documenting, developing program, storing files, intervention facilitation) to the faculty and the project manager
* Other research project related activities as appropriate

**Requirements**

* Must be enrolled in UMD graduate program
* Must be bilingual in English/Chinese (Be able to speak, read and write Chinese) who are interested in public health issues
* Excellent communication and interpersonal skills to interact effectively with team members and study participants

**Preferred Requirements**

* Personal vehicle transportation – The position requires some off-campus travel to work with Chinese communities in VA and MD
* Possess public health knowledge/experience and community work experience
* Understand Asian American culture and communities
* Commitment to serve in the position for a year
* Ability to work occasional weekends

Graduate students who are interested in this position should send their CV/resume to Young Suk Oh email ohjoy@umd.edu. If you have any questions, please feel free to contact Young Suk Oh at 240-484-6032.