

REQUEST FOR INFORMATION (GAVI-RFI-2019-015)

M&E Analyst, 100% (GAVI-RFI-2019-015)

RFI Opening Date: 29 April 2019

RFI Closing Date: 13 May 2019

Address responses via email to the attention of Manfred Wattinger at mwattinger@gavi.org and Dan Hogan dhogan@gavi.org

Background and Introduction:

The Gavi Alliance (“**Gavi**”) is a public-private partnership committed to saving children's lives and protecting people's health by increasing equitable use of vaccines in lower-income countries.

Gavi brings together developing country and donor governments, the World Health Organization, UNICEF, the World Bank, the vaccine industry, technical agencies, civil society, the Bill & Melinda Gates Foundation and other private sector partners. Gavi uses innovative finance mechanisms, including co-financing by recipient countries, to secure sustainable funding and adequate supply of quality vaccines. Since 2000, Gavi has contributed to the immunisation of 700 million children and the prevention of more than 10 million future deaths.

Gavi is a Swiss Foundation with international institution status in Switzerland and public charity status in the United States, with offices in Geneva, Switzerland and Washington, D.C. in the United States.

For more information please visit the Gavi website: <http://www.gavi.org/about/mission>

The mission of the Monitoring and Evaluation team (“**M&E**”) is to facilitate the availability and use of robust information for learning, decision making and accountability for delivering on results. M&E ensures, informs and enables delivery and measurement of results through provision of tools, advice and analysis.

Corporate Performance Monitoring and Measurement team (“**CPMM**”) facilitates strengthened Alliance measurement and use of robust information for accountability, decision making and learning:

- Lead the alliance Accountability strategy;
- Enable strengthened measurement of Alliance performance indicators and reporting;
- Run strategic analysis to inform business needs;
- Catalyse improvements in global measurement for Alliance accountability.

Country Performance Monitoring and Measurement (“**CMM**”) facilitates strengthening measurement and use of robust country information for accountability, decision making and learning:

- Lead the Data strategy;
- Enable stronger monitoring of grant programmatic performance;
- Run strategic analysis to inform business needs, including country including country performance summaries;
- Catalyse improvements in country ME capacities and systems.

RFI Purpose and Expected Key Results:

The Gavi secretariat is seeking an Analyst who will support Corporate and CPMM teams with quantitative data analyses and will:

- Product key country- and corporate-level analyses;
- Maintain key databases; and
- Contribute towards producing communication materials, including data visualization.

Specific duties and responsibilities include:

Analyses for CPMM team:

- Analytic support for updating Gavi strategic indicators for current strategy period;
- Analytic support for illustrating Gavi's impact in key materials for use in Gavi's investment case and replenishment.
- Analytic and statistical support to Head and other staff of CPMM team as needed, including for development of Gavi 5.0 strategy and monitoring framework.

Analyses for CMM team:

- Execution of analyses for Joint Appraisals;
- Cross-country and cross-programme analyses, including analyses of core Grant Performance Framework ("**GPF**") indicators, regionally focused analyses for strategy indicators and for quarterly monitoring reviews, trend analyses on target achievement, and performance of thematic areas across HSIS grants;
- Analyses to assess and help improve GPF data quality, timeliness and indicator classification and coherence;
- Analytic and statistical support to Head and other staff of CMM team as needed, including for development of Gavi 5.0 strategy and monitoring framework.

In conjunction with other M&E activities, the Analyst will be expected to use "R software" to clean, manipulate, analyse and visualise data from a variety of data bases relevant to Gavi business needs.

Academic:

- Bachelors or Master's degrees (or candidate for) public health, statistics, econometrics or other relevant fields.

Skills/Competencies required:

- 1-2 years of experience with data management, analysis and interpretation. Experience with M&E of public health programmes strongly desirable.
- Demonstrated ability to synthesise information and present/package it in a simple, coherent fashion.
- Strong working knowledge of "R software" for data management and basic analyses (e.g., tabulations, summary statistics, bivariate correlations), or advanced knowledge of other data science programming languages like Matlab or Python and a willingness to learn R.
- Familiarity with immunisation programmes, statistical modelling, or business intelligence tools (e.g., Tableau) is an asset.

Languages

- Excellent written and spoken English language skills
- Knowledge of French and/or Spanish is an asset

Duration of assignment:

7 months

Timelines:

Interested parties should respond by completing the information in the table on the final page by 13 May 2019 COB (CET).

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IF ANY OF THE INFORMATION PROVIDED BELOW IS CONFIDENTIAL, PLEASE STATE SO IN THE RESPONSE.	
Applicant name:	
Address of residence:	
Business type:	<input type="checkbox"/> Non-profit <input type="checkbox"/> For-profit <input type="checkbox"/> Individual <input type="checkbox"/> Other:
Daily rate (currency & amount):	
Resume (attach CV): Description of past services, similar to this position:	
Short letter outlining motivation and relevance of experience to date:	Attach
Passport/work permit copy: (1)	Attach copy
This information certified by:	
Date:	
Signature:	

(1) Applicants must hold a valid working permit when starting the mission. The work permit can then be **extended** by Gavi for the duration of the contract.

Please do not submit generic marketing materials, broadly descriptive attachments, or other general literature.